

BARCODE INVENTORY DISCREPANCY FORM

DEPARTMENT: \_\_\_\_\_

No barcode on door jam  
 No barcode on equipment  
 Damaged/unscannable barcode(door)  
 Damaged/unscannable barcode(item)  
 Equipment has multiple tags  
 Other(Description)\_\_\_\_\_

Asset Description:\_\_\_\_\_

Room:\_\_\_\_\_

Building:\_\_\_\_\_

Metal Tag#\_\_\_\_\_

Barcode#\_\_\_\_\_

Serial#\_\_\_\_\_

Model#\_\_\_\_\_

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NAME \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_